



Headteacher: Mrs Rachel Watts

Assistant Headteacher: Mrs Jessica Follows / Mrs Polly Press

Copt Oak Road, Narborough,
Leicestershire LE19 3EF

Thursday 1st October 2026

Dear Parents and Carers,

On Friday 2nd October, we will be carrying out a planned invacuation drill as part of our ongoing commitment to keeping all children and staff safe whilst in school.

Following lunchtime, class teachers will speak with children in an age-appropriate and reassuring way to explain what will happen and why we practise these procedures. The invacuation drill itself will take place later that afternoon.

Just as we regularly practise fire drills so that everyone knows what to do in the event of an emergency that requires us to evacuate the building, it is also considered good practice for schools to rehearse invacuation procedures. These drills help ensure that staff and pupils are familiar with the steps they may need to take to keep themselves safe should an unlikely emergency situation arise such as a chemical leak in the local environment or an animal loose in the school grounds.

We understand that some children may have questions or feel uncertain about the drill. Please be assured that it will be handled as sensitively as possible, with explanations tailored to the age and understanding of the children. Staff will be available throughout to provide reassurance and support where needed.

We will prepare the children to minimise any distress; the drill will simply be a calm practice exercise.

Thank you for your continued support as we work together to maintain a safe and secure environment for all members of our school community.

Yours sincerely,

Rachel Watts
Headteacher



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